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|  | Home  Club | Away Club |  | Fines |
| **Before** |  |  | Council pitches to be booked by 12 noon on the Thursday before your match  01793 464133 |  |
|  |  |  | **10(D)** Contact opposition secretary and advise   * kick off time * location of pitch * club colours (home team changes kit if there is a clash) | £10 fine |
|  |  |  | Contact Referee Secretary for name and number of referee 01793 854219 |  |
|  |  |  | Contact Referee   * confirm: location, time of kick off and costs |  |
| **Match Day** |  |  | In bad weather, meet the groundsman and your assigned Referee for pitch inspection. You may also check the pitch availability online at: http://www.swindon.gov.uk |  |
|  |  |  | In the event of a postponement contact   * the opposition * your assigned Referee or the Referee Secretary * the Fixture Secretary. 01793 726855 |  |
|  | **£** |  | Always split the cost of the referee fees with your opposition   * pay the referee his/her fees before the start of the match/or immediately after |  |
|  |  |  | Complete team sheets with the names of your players & substitutes **WRITTEN IN FULL** before the match starts   * swap yellow copy with your opposition * give the pink copy to your referee |  |
| **Post-Match** |  |  | **11(A)** You must complete the remainder of the team sheet   * Mark referee for performance * Mark your opposition for sportsmanship * Identify the scorers | £10 fine |
| by 7pm |  |  | **11(B)** Contact the Results Secretary by 7pm and confirm   * the result 07867 991982 * full name of goal scorers * brief overview of the game for the match report for the local paper | £10 fine |
|  |  |  | **11(A)** You **MUST** post your team sheet (White copy) to the Registrations Secretary within 3 days of the match played | £10 fine |
|  |  |  |  |  |
| **Player Registration** |  |  | **8.** All players must be registered   * the form must be completed in full * a player must not play until you receive your registration receipt from the Registration Secretary * all registrations must be **accompanied by a SAE** * **8(B).** any registration must be with the Registration Secretary by Thursday 6pm * Players are registered subject to discipline | £1 fee  **forfeit game**  £10 fine |