

Swindon and District Football League

Formed in 1891



JOB TITLE:

Referees Appointment Secretary

OBJECTIVE:

To identify and appoint referees to matches arranged by the league, ensuring maximum possible coverage. To work with the league, Wiltshire F.A. and others to enable the development of referees within the league.

RESPONSIBILITIES:

- Referee appointments.
- Referee re-appointments.
- Communication of appointments and re-appointments.
- Collation of referees marks.
- Handling reports regarding referee appointments.
- Supplying marks to CFA.
- Registration of referees.
- Collation of referee match report forms.
- Looking after referees at Cup Finals.
- Supporting the development of referees in conjunction with the CFA RDO.

RELATIONSHIPS:

- Referees
- Fixture Secretary.
- Cup Secretary.
- County FA Development Officer.
- Local Referees Associations.
- Referees Secretary of external cup competitions.
- Other League Officers.
- Club Secretaries.

ACCOUNTABILITY:

- The Referees Secretary is accountable to the Chairman and County FA Referee Development Officer.